### Student Aid Front 2 Back Slideshow Presentation

# Slideshow Terminology

Slide – Each new content page in PowerPoint is called a slide.

Transition – A visual effect that introduces a slide during a slideshow.

Animation – This includes text and object movements that occur during a slideshow.

Build – When text or graphics are added on a slide incrementally with each new click.

Delay – How long it takes for the next animation to appear on the slide.

# **Slideshow Design and Intent**

- Serves as a tool for the Facilitator to guide the participants through the course.
- Includes content from Presenter Guide and Participant Guide in abbreviated form.
- Incorporates transitions and animation to focus the participants' attention on the slides.

Slides That Build (click numbers do not include initial click to get onto the slide)

Slide Number/ Title	Why does it build?	Additional Clicks	# Of Clicks
Slide 2 What's a Penny?	To keep the picture of the penny and the quote hidden until the	Reveal Penny Pictures = Click 1 Reveal Lincoln Quote = Click 2	2
	exercise is done.		
Slide 21	To allow the presenter to talk about	Reveal Apply = Click 1	3
Three Moments	each moment of truth individually,	Reveal Receive = Click 2	
of Truth	keeping the participants attention	Reveal Repay = Click 3	
	focused on the one that is being discussed.		
Slide 27	To reveal the need formula after	Reveal Need Formula = Click 1	1
What is Need?	EFC and COA have been defined.		
Slide 44 – 52	To reveal the answer to the quiz	Reveal Answer = Click 2	1
Pop Quiz	question.		
Slide 57-58, 60-	To reveal process information at	Reveal Answer = Every click	3-8
64, 66-69	the presenter's pace while keeping		
Player Card	the participants attention focused.		
Debrief	T 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	D 100 1 0 0 1 1	
Slide 77	To reveal which area of the	Reveal Students = Click 1	3
The Channels	process each channel touches, one	Reveal Schools = Click 2	
Slide 83	channel at a time.	Reveal FP = Click 3 Reveal Term "Enterprise Wide	1
The Enterprise	This allows the presenters to first talk about what the functions are	Functions" = Click 1	I
Wide Functions	individually, then as a group.	Turictions = Click	
Slide 86	This slide explains the new	Reveal Upper Half of Org= Click 1	3
New SFA	structure of SFA in a gradual way	Reveal CIO, COO, CFO = Click 2	
Structure	so that the participants understand	Reveal Enterprise Services = Click 3	
	each piece.	· · · · · · · · · · · · · · · · · · ·	
Slide 98-#105	Each new click adds a layer to the	Reveal Student Aid Process = Click 1	7
The	measurement model. This allows	Reveal Ruler = Click 2	
Measurement	the participant to slowly digest the	Reveal 3 Perf. Objectives = Click 3	
Model	information as the presenter	Reveal ACSI = Click 4	
	explains it.	Reveal Unit Cost =Click 5	
		Reveal Gallup = Click 6	

		Reveal Baseline, Etc= Click 7	
Slide 116 The Value of a Penny	Allows the presenter to reveal the quote at the end of the penny section.	Reveal Quote = Click 1	1

# **Helpful Hints:**

- Most slides utilize transitions. These will happen automatically after the initial click.
- All animation is set for less than a 2 second delay.
- Animation happens at different speeds depending on the speed of the computer.
- Participant guide page numbers are included in the bottom left hand corner of the slide.
- Make sure that the computer you are using has the screen saver turned off.
- Be careful not to advance the slideshow too far, as this could reveal information prematurely.

### **General PowerPoint Commands**

#### Begin Slideshow

- Double click the icon and open the document
- Go to the slideshow dropdown menu and select "View Show"

# Changing slides (once in slideshow)

- To move forward one slide, press the page down or arrow down key
- To move back one slide, press the page up or arrow up key

#### Exit the slideshow

Press the Esc Key

#### Starting the slideshow on a specific slide

- Exit the slideshow by pressing the escape key
- Click on the "view" menu bar and select the "slide sorter" option
- Click on the slide you wish to begin with
- Begin the slideshow (see directions above)